

## Rotherham Schools' Forum

**Venue:** Rockingham Professional Development Centre

**Date:** Friday, 15 January 2016

**Time:** 8.30 a.m.

### A G E N D A

1. Welcome and introductions.
2. Apologies for absence.
3. Minutes and matters arising from the previous meeting held on 4th December, 2015. (Pages 1 - 6)
4. Contingency for Pupil Growth funding allocations. (Pages 7 - 9)
  - Including diseconomies funding.
5. Dedicated Schools' Grant, 2016/2017. (Pages 10 - 16)
  - Servicing of the RSF;
  - Copyright Licences – to note the 2016/2017 charge;
  - Growth Fund – as per previous report;
  - Schools in Financial Difficulty Fund – update on consultation with primary maintained schools to be provided.
6. SEMH update.
7. Date and time of the next meetings: -
  - 4<sup>th</sup> March, 2016;
  - 22<sup>nd</sup> April, 2016;
  - 17<sup>th</sup> June, 2016.

To start at 8.30 am in the Rockingham Professional Development Centre.

**ROTHERHAM SCHOOLS' FORUM  
FRIDAY, 4TH DECEMBER, 2015**

**Present:-** D. Naisbitt (Oakwood) (in the Chair).

**Learning Community representatives:** - J. Morrison (Swinton), T. Mahon (Saint Bernard's), S. Kent (Thrybergh), K. Sherburn (Rawmarsh), P. Di'lasio (Wales), R. Fone/A. Richies (Brinsworth), R. Burman (Winterhill), M. Young (Clifton), P. Dobbin (Wingfield), I. Holborn (Dinnington).

**Other stakeholder members:** - N. Borrington (Special Schools), P. Gerard (Early Years), G. Gillard (Diocese of Sheffield), A. Richards (Secondary governors), P. Bloor (PRU), R. Williams (Colleges), D. Ashmore (Teaching School), M. Badger (Unison), S. Scott (Early Years PVI).

**Also in attendance:** - C. Harrison (Inclusion), P. Williams (Learning Support), A. Baldwin (Finance), V. Njelic (Finance), K. Borthwick (Education and Skills – representing the DCS), H. Etheridge (Legal and Democratic).

**Apologies for absence were received from:** - S. Brook/F. Sprague (Teaching TUs), J. Mott (N. Borrington attending), Cllr L. Pitchley, G. Alton (R. Williams attending), S. Mallinder and L. Pepper (M. Young representing).

**13. MINUTES OF THE PREVIOUS MEETING HELD ON 2ND OCTOBER, 2015, AND MATTERS ARISING.**

The minutes of the last meeting of the Rotherham Schools' Forum meeting held on 2<sup>nd</sup> October, 2015, were considered.

It was noted that the live issues were due to be considered on this meeting's agenda.

That the attendance list be amended to show that Julie Mott attended the meeting in the 'other stakeholder members' group.

Agreed: - That the minutes of the meeting held on 2<sup>nd</sup> October, 2015, be agreed as an accurate record.

**14. COMMUNICATIONS.**

Communications updates were provided in relation to three continuing topics: -

- European Pupils – support principles: -
  - Vera Njelic, Principal Finance Officer, reported that the benefit and entitlement position for Eastern European pupils was the same as for British National pupils. There had been reports about hold ups with receiving pupil premium funding.

It was thought that this could be down to hold ups from the processing of information from the Home Office or where pupils had missed the January Census;

- Information would be circulated to all schools via the RSF Digest.
- New School Principles: -
  - Vera explained how she was continuing to work with the academy chain in Wolverhampton to look at the funding principles that had been applied relating to 'diseconomies of scale'. The Rotherham Growth Fund had supplied the start-up funding;
  - Dean Fenton had been asked to draft a policy, which would be considered by the RSF before being approved.
- Schools in Financial Difficulty: -
  - Funded and received by maintained primary schools only;
  - The eligible members of the RSF had voted to de-delegate the funding for the 2015/2016 financial year at the January, 2015, RSF meeting;
  - Currently there was £83k available in the budget heading;
  - An annual decision was required on whether to continue to fund the service;
  - It was estimated that there would be a £5.14 charge per pupil from maintained primary schools to set a £75k budget for 2016/2017 financial year;
  - In the previous year, 9-10 schools had been supported.

Discussion was held on how representative the RSF was given that only maintained primary school representatives could vote on this matter. One way to get a full picture would be to ask each maintained primary school what their view is before the RSF primary maintained representatives voted in January, 2016.

It was agreed that a review of the RSF membership would be conducted and considered at the March RSF meeting.

Information about the Schools in Financial Difficulty funding would be circulated to all primary schools so that they could start to consider their views on SiFD for the 2016/2017 financial year.

Agreed: - (1) That information relating to benefit and entitlement support to Eastern European pupils be circulated to all schools for their information.

(2) That a future meeting of the RSF consider the draft new school policy relating to the Rotherham Growth Fund.

(3) That information be circulated to all primary maintained schools relating to the Schools in Financial Difficulty funding in advance of discussions to be held during budget setting for 2016/2017.

(4) That a review of the RSF membership be considered at the RSF meeting to be held on 4<sup>th</sup> March, 2016.

**15. ESTABLISHING A NEW COMMISSIONING MODEL FOR ALTERNATIVE PROVISION IN ORDER TO IMPLEMENT "FIVE STEPS TO COLLECTIVE RESPONSIBILITY".**

David Naisbitt, Chair of the Rotherham Schools' Forum, welcomed Chris Harrison, Policy Lead for Inclusion, to the meeting. Further to minute number 8 of the previous meeting, where feedback had been provided, this item had returned for further consideration and a decision.

Chris introduced the report that outlined the new commissioning model for Alternative Provision. The model included 'five steps' to collective responsibility.

The proposed policy was in response to rising pupil numbers with social, emotional and mental health needs (SEMH) and rising numbers of permanently excluded pupils.

To establish collective responsibility, five steps were suggested: -

1. Create a new role and remit for the Aspire PRU;
2. Establish a menu of alternative provision in Rotherham;
3. Establish locality SEMH partnerships;
4. Develop a new commissioning model for the Aspire PRU, alternative provision and partnership working;
5. Develop Rotherham's Fair Access Protocol and Permanent Exclusion Procedures.

The first step related to step 4, which would allow partnerships to develop local agreements. Five stages were suggested for achieving school responsibility for arranging alternative provision and ensuring it was good quality and achieved positive educational outcomes.

The stages: -

1. Establish a transparent system for identifying an equitable share of the resources available;
2. Allocate a share to a partnership of schools;
3. Consider current usage of the PRU and potential future usage;
4. Partnerships to decide how their share will be used to commission appropriate places;
5. Formally agree the arrangements.

Questions and discussion followed Chris' presentation: -

- How had the figure of 90 commissioned places been arrived at? Was it an average over time or based on current PRU usage? – it was based on current usage and on what the budget level was currently set at;
- Where would the funding sit? Would this still be High Needs' Block funding? - Yes, the HN Block funding would be devolved to partnerships of schools but could only be used for young people who had been excluded or who were at risk of permanent exclusion;
- The relationship between the Fair Access Protocol and school admission appeals needed to be considered to ensure that the processes were complimentary and fair to all parties;
- What would be the process if the school/locality partnerships under-spent on their allocations? - It was thought that the funding, as devolved, would carry over to the next financial year, but clarification would be sought on this;
- The Secondary School Governor Representative asked about the role Governors and governance could play in this structure. - Chris Harrison agreed that there was an important role for governance relating to quality assurance and that he would engage with governors on this.

A vote was required in order to secure permission to devolve amounts of High Needs' Block funding to partnerships of schools (to an approximate total of £1.6m). Further information would be required in relation to a start date and how long the model would last for.

As a general principle issue, the vote was taken by all members of the RSF in their capacity of representing Learning Communities and Stakeholder groups.

Sixteen members were in favour of the proposal and three members abstained. No votes were cast against the proposal.

Resolved: - (1) That the report be received and the information be noted.

(2) That the majority vote in support of devolving amounts of High Needs' Block funding to partnerships of schools in pursuit of developing a commissioning model be noted.

(3) That Chris Harrison, Policy Lead for Inclusion, continue his efforts to develop the model and communicate with all stakeholders, including developing communications and a role for school governing bodies/governors.

**16. ROTHERHAM TOTAL SCHOOLS BUDGET MONITORING REPORT AS AT 31ST OCTOBER, 2015.**

Andrea Baldwin, Principal Finance Officer (Financial Services) was welcomed to the meeting to present Rotherham's Total Schools Budget Monitoring report as at 31<sup>st</sup> October, 2015.

- The confirmed Dedicated Schools' Grant allocation, the EFA Post-16 SEN funding for 2015/2016 and the DSG carry-forward from 2014/2015 was **£127.820m** (after deductions for academy recoupment);
- The current projected out-turn at 31<sup>st</sup> October was an **over-spend of £742k (0.58% over budget)**, including the agreed carry-forward allocations from 2014/2015 to the 2015/2016 financial year.

An overview was provided about each of the three Blocks and the budget headings within them.

Paula Williams, Service Lead, was also in attendance to provide more information about the spending position within the High Needs Block: -

- The SEN placements and top-up funding budget was forecast to over-spend by £1.357m. The budget was set to fund 17 placements. Currently 50 placements were being funded and there was potential for a further 4 to be funded in the future;
- Paula explained that a therapeutic centre was being explored within Rotherham to address needs locally. A educationally-focussed needs analysis would be undertaken alongside looking at what special schools offered;
- Place funding had been insufficient since the responsibility passed from the Learning Skills Agency to the Local Authority;
- There were some under-spends and these were outlined;
- The Early Years' Block was slightly over-spent relating to rising numbers of very young children with high needs.

In order to support Paula Williams in conducting an educationally-focussed review of the High Needs' Block it was felt that a focus group of Rotherham's headteachers would contribute positively to this process. Expressions of interest should be forwarded to [hannah.etheridge@rotherham.gov.uk](mailto:hannah.etheridge@rotherham.gov.uk).

David Naisbitt asked for there to be a further strategy developed around spending within the High Needs' Block. It would be important to set a realistic budget for 2016/2017.

Agreed: - (1) That the £742k over-spend position forecast against the Rotherham Total Schools' Budget outturn for the 2015/2016 financial year, based on spending to 31<sup>st</sup> October 2015, be noted.

(2) That a representative focus group be convened to assist Paula Williams with reviewing High Needs' Block spending and service provision.

**17. DATE AND TIME OF THE NEXT MEETINGS: -**

Agreed: - (1) That the next meeting of the Rotherham Schools' Forum take place on Friday 15<sup>th</sup> January, 2016, to start at 8.30 am in the Rockingham Professional Development Centre.

(2) That future meetings take place on: -

- 4<sup>th</sup> March, 2016;
- 22<sup>nd</sup> April, 2016;
- 17<sup>th</sup> June, 2016.

All meetings to start at 8.30 a.m. at Rockingham Professional Development Centre. Every effort would be made for the meetings to end by 10.30 a.m. prompt.

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO SCHOOLS’ FORUM</b>
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1.	<b>Meeting:</b>	<b>Rotherham Schools’ Forum</b>
2.	<b>Date:</b>	<b>15<sup>th</sup> January 2016</b>
3.	<b>Title:</b>	<b>Contingency for Pupil Growth funding allocations</b>
4.	<b>Directorate:</b>	<b>Children and Young People’s Services</b>

### 5. Summary

Pupil numbers are increasing within the Borough creating a shortage of available places in certain areas. This increasing pressure on school places means it is necessary to increase the number of school places available to meet current and projected demand. This report outlines the transitional funding (**7/12 funding for maintained Schools and 12/12 funding for Academies**) required to support the creation of additional school places in the Borough until school census funding generates the income for new pupils.

### 6. Recommendation:

- **It is recommended that the 2016/17 allocations specified be approved and funded from the Pupil Growth element within the Schools Block. A further report will be submitted in due course to confirm requests for transitional funding for 2017/18.**



## 7. Proposals and Details

Pupil numbers are increasing in the Borough and there is increasing pressure on schools making it necessary to increase the number of places available in certain areas of the Borough. The impact on children and families can be significant where siblings are separated across more than one school; parents are reluctant to take up offers of a school place due to logistical and financial constraints around travel; and a potentially negative impact on one or more children's attendance, participation and achievement of wider educational outcomes.

Using the previously agreed formula for funding allocations, it is recommended that the following allocations are approved by Schools Forum from the Pupil Growth element within the Schools Block:

### 2016/17 Academic Year Recommended Allocations

Aston Hall (4 of 4)	£ 32,711 based on 15 pupils
Sandhill (1 of 4)	£ 56,076 based on 15 pupils
Foljambe Campus (1 of 1)	£ 56,076 based on 15 pupils
Eastwood Village (Y5)	£ 62,556 based on 30 pupils
Brinsworth Howarth (3 of 4)	£ 32,711 based on 15 pupils
Wickersley SSC (Y7-8)	£125,112 based on 60 pupils
Listerdale (3 of 4)	£ 56,076 based on 15 pupils
Brampton Ellis Primary	£ 32,711 based on 15 pupils
<b>TOTAL</b>	<b>£454,028</b>
Eastwood Village diseconomies funding	<b>TBC</b> once agreed by Forum

**Total for allocations approved by Forum for the 2015/16 Academic Year = £469,108 (£500,000 budgeted by Forum).**

## 8. Finance

Where schools are expanded, it is necessary to provide interim financial support to bridge the gap (between 1st September and 31st March for maintained Schools and 1<sup>st</sup> September to 31<sup>st</sup> August for Academies) due to funding arrangements. Funding is allocated to schools each year based upon numbers on roll on Census day in October of the preceding year. Additional pupils commencing at the start of a new academic year will not be on roll at that time in order to generate sufficient funding to meet additional staffing and other agreed expenditure.

## **9. Risks and Uncertainties**

There are always risks and uncertainties when school place provision is considered since future pupil numbers are based on estimations. Over provision at one school could influence pupil numbers at other schools. Local Authorities are obliged, however, to provide sufficient places, promote diversity and increase parental preference.

## **10. Policy and Performance Agenda Implications**

The major theme supported by the forward planning and provision of school places is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. The expansion of schools would enable more parents to access their first preference school for their child and, therefore, increase that performance indicator.

### Rotherham School Improvement Mission:

- ~ All children will make at least good progress
- ~ There will be no underperforming cohorts
- ~ All teachers will deliver at least good learning
- ~ All schools will move to the next level of successful performance

## **11. Background Papers and Consultation**

Reports to the Decision Maker in relation to:

Annual Admissions Consultations

Proposals to increase admission numbers temporarily, and to make prescribed alterations to schools

## **12 Contact Name**

**Dean Fenton (Service Lead – School Planning, Admissions and Appeals)**

[dean.fenton@rotherham.gov.uk](mailto:dean.fenton@rotherham.gov.uk)

**Telephone number: 01709 254821**

2016/2017 Dedicated Schools Grant as announced on 17<sup>th</sup> December 2015.

## I Introduction/Summary

1.1 On the 17<sup>th</sup> December 2015 the EFA published the DSG Schools block and High Needs block allocations for 2016 to 2017 (prior to academy recoupment) and provisional Early Years block allocations. Table 1 refers:

**Table 1**

<b>2016/2017 DSG ALLOCATION - £220,046,000</b>			
	Schools Block	Early Years	High Needs
Schools Block (£4,836.65 x 38,704)	£187,198,000		
Early Years (£3,870.32 x 2,433)		£9,416,000	
Indicative Early Years Pupil Premium		£264,000	
2 Year Old (£4,607.50 x 676)		£3,115,000	
High Needs			£19,997,000
Induction for NQT	£56,000		
<b>TOTAL DSG</b>	<b>£187,254,000</b>	<b>£12,795,000</b>	<b>£19,997,000</b>

## 2. Schools block allocation of £187,254,000

Within the schools block a number of permissible budgets may be held centrally:

### 2.1 Centrally Retained DSG for Statutory Services

Funding for some services can be centrally retained with the agreement of schools forum. One such service is the servicing of schools forum. An amount of £3,000 has been agreed for each of the previous three financial years.

Central licences, as negotiated by the Secretary of State can be centrally retained without the approval of schools forum. The 2016/17 charge is £237,089 for all Rotherham schools and academies. Please see attached EFA factsheet regarding the licences.

### 2.2 Growth Fund

Contingency for pupil growth funding allocation report by Dean Fenton refers.

### 2.3 De-delegation

Schools in Financial Difficulty Fund as per attached paper – decision required by schools forum maintained primary school representatives.

## 3. Recommendations

Schools forum are asked to note the 2016/17 DSG allocation and approve the budget for the servicing of forum, the contingency for growth fund and the de-delegation of the SiFD fund.

Vera Njelic Principal Finance Officer

## Annex A

### Copyright Licencing

This fact sheet provides information for maintained schools, academies and local authorities on copyright licensing in schools for 2016-17. Since 2015-16 the Department has managed the copyright licences for all state maintained schools in England that cover:

- print and digital copyright content in books, journals and magazines (Copyright Licensing Agency; CLA);
- printed music (Schools Printed Music Licence; SPML);
- copyright content in newspapers and magazines (the Newspaper Licensing Agency media access (NLA) licence);
- recording and use of copies of radio and television programmes, including from a number of catch-up services (the Educational Recording Agency (ERA) licence);
- the showing of films (the Public Video Screening Licence (PVSL) and Motion Picture Licensing Company (MPLC) licences);
- payments for musical performances of covered work (Performing Right Society for Music (PRS));
- playing recorded music (Phonographic Performance Ltd. (PPL);
- rights to make CDs and DVDs containing copyright music (the Mechanical Copyright Protection Society (MCPS); and
- hymns and other Christian music (Christian Copyright Licensing International (CCLI).

Please see below for further information.

#### Information for Schools

##### What does this mean for schools?

The Department believes that by purchasing these licences schools will be covered for almost all their copyright requirements. There are other copyright licences that may be relevant in very specific cases and schools still need to ensure they are covered for any relevant activity. For these ten licences the Department will pay a single sum to each of the Copyright Management Organisations (CMOs) which will cover all primary and secondary schools in England, including academies; all special schools and Pupil Referral Units, and all LA maintained Nursery schools. Post-16 academies are not included as they are not technically 'schools' and will need to make separate arrangements, as will 6<sup>th</sup> form colleges. Independent fee paying schools are not licensed in the same way and may wish to seek advice direct from the contacts listed at the end of this briefing.

The licences covered by the central arrangements are:

1 **The Copyright Licensing Agency licence.** This gives you the right to:

- Photocopy books, magazines and journals published in the UK and 30 other countries giving your school access to a wide choice of published information
- Make digital copies by scanning or re-typing for distribution to pupils, parents, teachers or governors, from titles published in the UK and USA plus a growing number of other countries
- Make copies of content from digital material including CD ROMs, electronic workbooks, online journals and included websites
- Use copies with digital whiteboards, VLEs and presentation software programs
- Copy photographs, illustrations, charts or diagrams where they are included in an article or an extract

2 **The School Printed Music licence.** This covers the copying and distribution of a school's sheet music to school members for curricular uses and for those extracurricular activities that are not Collective Worship.

The licence permits schools to legally make copies of sheet music by any of the following means:

1. Photocopying
2. Scanning
3. Score-writing software programs
4. Notation by hand
5. Posting on a school VLE

The licence also allows the adaption of the musical work so that it can be performed by any instrumental and vocal arrangements that your school wishes to use.

3 **The Newspaper Licensing Agency Schools licence.** This permits the copying of content from national, regional and local newspapers and certain news websites.

4 **The Educational Recording Agency licence.** This allows educational establishments to record radio and television broadcasts received in the UK and to access copies of such recordings on agreed terms. Teaching staff can also access and download material on a number of on demand catch-up services including BBC iPlayer, 4OD, Five On Demand and ITV Player. The recordings can then be retained, stored and copied for educational purposes at the licensed establishment. It also allows an educational establishment to enable students to access licensed recordings and clips from them when they are working off site and connected to the school's site.

5 **The Public Video Screening licence.** This is issued by Filmbank Distributors Limited who represent all of the six major Hollywood studios in the education sector, (Warner Bros. Sony Pictures, Disney, 20th Century Fox, Universal, Paramount Pictures) and many other leading Hollywood, Bollywood and Independent film studios and distributors including MGM, Lionsgate, Miramax and Entertainment Film. The PVSL is required where schools screen films from studios participating in the PVSL scheme on their premises for entertainment purposes. Under the PVSL scheme schools are able to screen films on DVDs that have been purchased or borrowed from legitimate UK outlets during the term of the licence. The PVSL does not cover screenings for commercial or fundraising purposes, i.e. where a charge is made either directly or indirectly (e.g. selling tickets to screenings). In these circumstances please contact Filmbank directly via [info@filmbank.co.uk](mailto:info@filmbank.co.uk) who can provide you with a licence for this type of screening.

6 **The Motion Picture Licensing Company licence.** The MPLC licence is similar to the PVSL in that it allows for the non-educational screening of films on the premises of an educational establishment. MPLC represents represent over 400+ film and TV producers and distributors from major Hollywood studios to independent and foreign producers. Examples of the studios whose work is licensed by MPLC are National Geographic; the Discovery Channel; and the studios that own the rights to Bob the Builder and Angelina Ballerina. The MPLC licence does not cover: commercially advertising the film title outside of the school; making a charge to view the film ; using DVDs or downloads that are not a legal copy of the film or outdoor screenings. If a school does wish to commercially advertise and/or make a charge to view a film, then they should apply for a separate Single Screening MPLC Movie Licence. For further information please visit: <http://www.themplc.co.uk/page/film-club-1>

7 **The Performing Right Society licence.** The PRS licence covers performances of copyright music (including any associated words) which is controlled by The Performing Right Society Limited (PRS for Music) or by any of the societies in other countries with which PRS for Music is affiliated.

8 **The Phonographic Performance licence.** The PPL licence is a collective licence authorising a school to play in public, or broadcast, all of its members' recorded music or music videos in the UK. Collective licences can also cover the copying of recorded music and music videos for certain purposes. Typical uses in a school would be: discos/end of term parties; telephone system music on hold; playing a record / radio / tape / CD / digital music player; school fetes (where music is being played) and Dance/Aerobics classes for students and staff only. The two licences are required by every school.

9 **The Mechanical Copyright Protection Society licence.** The MCPS 'Limited manufacture' licence covers the use of music in DVDs and CDs produced by the school and sold to parents, e.g. by the PTA, to raise funds for the school. The licence provides the right for all schools to make and sell up to 1,000 copies a year of DVDs or CDs containing music.

10 **The Christian Copyright Licensing International licence.** CCLI administers two licences. The Collective Worship Copyright Licence (CWCL) permits schools to type song words into a computer and store them for later use, e.g. to create a song words database for use with their song projection software; to create service sheets and hand-outs for pupils and staff; to create OHP acetates; and to audio/video record music from services for those unable to attend, or as

a keepsake. The Collective Worship Music Reproduction Licence (CWMRL) is supplementary to the CWCL. It permits schools to photocopy the words and music of hymns and worship songs directly from music publications and also to make customised arrangements of music for pupils using transposing instruments (typically wind and brass instruments).

These licences are required either by all or by the vast majority of schools and there will be no way for schools to 'opt out' of the licences.

### **Am I Covered for Images used on my Website?**

Although the copyright licences offer a high degree of protection it remains the responsibility of the school, as the licence holder, to ensure that they are covered. This is particularly so in the case of images used on websites, where the school might find itself having to pay a fee if it has used an image not covered by a copyright licence. If a compliance service contacts you regarding breached copyright, you need to a) ensure the company is legitimately acting on behalf of the copyright owner and b) reach an agreement with them. This could be as simple as agreeing to remove the image or paying a reasonable amount for it, or both.

The best starting point is that no image is copyright free - this may include photos, drawings, graphical images, clipart, etc.. For images in popular software, or some image libraries (sometimes through payment of subscription) the software owner waives any copyright restrictions, otherwise you may be able to get written permission of the copyright owner.

The CLA have a tool to check whether you can copy from a particular publication under the terms of your CLA licence. This can be found at: <http://permissions.cla.co.uk/titlesearch.html>.

### **Can I use YouTube under the ERA Licence?**

Materials directly accessed from YouTube are not supported by the ERA Licence. The Terms and Conditions of YouTube refer to 'personal use only' and do not address the non-commercial educational use of ERA Repertoire that is permitted under the ERA Licence when sourced as otherwise permitted by the ERA Licence.

Users do need to look at the terms and conditions which YouTube apply to their services. The Terms are published on YouTube websites. An example can be found here: <https://www.youtube.com/t/terms>

If the short films that the school is interested in using have previously been shown on television and could have been recorded off-air at the time of transmission (since the ERA Licence launched in 1989) it may be that an "ERA Recording" of the films can be accessed if the school can access one of the exchanges on which the recordings are stored and labelled as ERA Recordings for curricular use, using services such as ClickView.

For further information about this, please contact ERA direct at [era@era.org.uk](mailto:era@era.org.uk)

## Who is the licensee?

The agreements between the DfE and the CMOs simply covers the administration of the licences. Each education establishment is a Licensee and as such responsible for ensuring that the terms and conditions of the licenses are adhered to by their staff.

## Where is my licence?

If you require a copy of your licence, please contact the individual copyright management organisations below.

## Information about what the licences cover

### What is the SPML and what content is covered?

<http://schools.cla.co.uk/your-cla-schools-licence/schools-printed-music-licence/>

### What is the CLA Licence and what content is covered?

<http://schools.cla.co.uk/your-cla-schools-licence/what-can-be-copied/>

### What is the NLA Licence and what content is covered?

<http://schools.cla.co.uk/about-your-licences/nla-schools-licence/nla-licence-documents/>

### What is the ERA Licence and what content is covered?

General information about the ERA Licence is at: [www.era.org.uk](http://www.era.org.uk)

### What is the PVSL and what content is covered?

For more information on the PVSL see [www.filmbank.co.uk/pvsleducation](http://www.filmbank.co.uk/pvsleducation)

For a list of studios participating in the PVSL scheme go to:

<http://www.filmbank.co.uk/pvslstudios>

### What is the MPLC licence and what content is covered?

<http://www.themplc.co.uk/page/channel-overview-schools>

### What is the PRS licence and what content is covered?

<http://www.prsformusic.com/SiteCollectionDocuments/PPS%20Leaflets/Schools%20leaflet.pdf>

### What is the PPL licence and what content is covered?

<http://www.copyrightandschools.org/>



### What is the MCPS licence and what content is covered?

<http://www.prsformusic.com/Pages/Rights.aspx>

### What is the CCLI licence and what content is covered?

<http://schools.ccli.co.uk/>

### Does the DfE cover all copyright licences for the sector?

The DfE has agreements with the above CMOs that cover their licences. Other licences may be required by your school for use of other content. More information can be found at:

<http://www.copyrightandschools.org/>

## Contacts

Who should I contact?

- Terms and Conditions, rights and repertoire of the CLA, SPML or NLA Licence  
<http://schools.cla.co.uk/get-in-touch/contact-the-schools-team-at-cla/>
- Terms and Conditions, rights and repertoire of the ERA licence [www.era.org.uk](http://www.era.org.uk)
- Terms and Conditions, rights and repertoire of the PVSL  
[www.filmbank.co.uk/pvslterms](http://www.filmbank.co.uk/pvslterms).

For information on the PVSL, contact T: **01494 836 231** or email [pvsl@cefm.co.uk](mailto:pvsl@cefm.co.uk). The licence terms and conditions for the PVSL can be found at:

<http://www.filmbank.co.uk/images/80989/pvsl%20terms%20&%20conditions%20feb%202013.pdf>. By screening films from copyright owners licensed under the PVSL scheme, each school, agrees to be bound by and comply with these terms and conditions.

- Terms and Conditions, rights and repertoire of the MPLC  
<http://www.themplc.co.uk/page/contact-the-mplc>
- Terms and Conditions of the PPL licence can be found at: <http://www.ppluk.com/I-Play-Music/Businesses/Why-do-I-need-a-licence/>
- Terms and Conditions of the PRS licence can be found at:  
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